

Stroke Transitions Group

Terms of Reference

Purpose / Role

- In alignment with Canadian Stroke Best Practice Recommendations, and in the context of health system transformation in Ontario, the overarching purpose of the Stroke Transitions Group is to work as a collective partnership to ensure that patients with stroke and their families experience smooth and efficient transitions between care settings and are supported to successfully re-engage in the community.

Goals (2019-2020)

- To increase the proportion of inpatient stroke rehabilitation clients who achieve the Rehabilitation Patient Grouping (RPG) active length of stay targets (Ontario Stroke Report Card-Indicator #15).
- To increase the mean number of home and community care rehabilitation visits provided to stroke patients on discharge from inpatient acute care or inpatient rehabilitation (Ontario Stroke Report Card-Indicator #17).

Membership

- Members will include clinical and administrative representatives from the following: Northwestern Ontario Regional Stroke Network, Regional Stroke Unit at Thunder Bay Regional Health Sciences Centre, inpatient and out-patient stroke (neurology) rehabilitation services at St. Joseph's Care Group, Regional Rehabilitative Care Program, NW LHIN Home and Community Care program, clinical providers of in-home rehabilitation, Rehabilitation and Healthy Lifestyles program, and March of Dimes – After Stroke Services.
- Additional members may be recruited to the group as indicated.
- Guests may be invited to attend the meeting to address agenda items as appropriate.

Membership Responsibilities

- Participate in meetings and additional voluntary working groups as appropriate.
- Bring forth challenges/barriers and facilitators to smooth and efficient transitions between care settings and community reengagement that have been identified at the clinical or system level.

- As appropriate, share information and resources to and from the Stroke Transitions Group and the member's facility or organization.
- Report annually to the group on relevant data/metrics/indicators that are being monitored at the facility and/or provincial level.

Accountability

- Individual members of this multi-organizational meeting group, currently follow the specific reporting and accountability relationships as determined within their individual organizations.

Meetings

- The Stroke Transitions Group will meet twice annually. Meetings will not exceed two hours in length.
- Meeting rooms will be reserved at both Thunder Bay Regional Health Sciences Centre and St. Joseph's Care Group with video and audioconferencing options available. At a minimum, one meeting annually will be held face-to-face.
- Working groups and subcommittees will be established by the Stroke Transitions Group as required to support the functions of the committee and will meet as necessary.
- The Chair will alternate between a leadership representative of Thunder Bay Regional Health Sciences Centre and St. Joseph's Care Group.
- The Northwestern Ontario Regional Stroke Network will provide organizational support for meeting functions including scheduling, support with agendas / minutes and distribution of meeting materials.
- Decisions will be obtained by means of consensus for members in attendance. If consensus is unable to be obtained by those in attendance, the matter will be sent to the group for electronic voting.
- Topics for the agenda will be generated by the membership. A call for agenda items will be made a minimum of one-month in advance of the meeting date. The agenda will be distributed at least 1-week in advance of the meeting.
- Minutes will be taken by a designated recorder and distributed within 1-month of the meeting date.

Review

- The relevance, goals and the terms of reference of the Stroke Transitions Group will be reviewed annually or as deemed necessary.