



Thunder Bay Regional
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Centre



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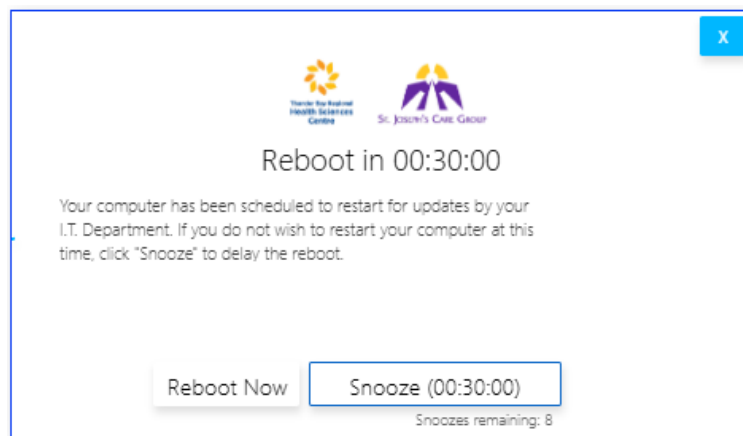
Memorandum

To: All Staff
From: Help.Desk@tbh.net
Date: September 9, 2026
Re: Upcoming Automatic Updates Requiring Reboots

I.T. will be scheduling automatic software updates to keep your computer secure and running smoothly.

What to expect:

- **Background Updates:** Updates will push automatically in the background and will not interrupt your ongoing work.
- **Reboot Prompt:** If an update on your system requires a restart, a prompt will appear on your screen once the installation is finished.



What you need to do:

- When the reboot prompt appears, please save your work and restart your device at your earliest convenience.
- If you are unable to restart immediately, you may choose "Snooze" to delay the reboot for 30 minutes. The reboot may be delayed up to 8 times before a reboot must occur.

If you experience any issues or have questions regarding these updates, please reach out to the IT Helpdesk.