

MEMO

To: TBRHSC Directors, Managers & Operations Coordinators, Admin Coordinators

From: Ron Garon, Manager, Perioperative Services
Paul Shewfelt, Operations Coordinator-Nursing, Perioperative Services

Date: May 25, 2026

RE: Endoscopy Department Contact Number

Effective immediately, we kindly ask that all calls related to the Endoscopy Department be directed exclusively to Extension Number 6193. For the Endoscopy Booking Office, please use Extension Number 6184.

To help us maintain efficient communication and ensure that inquiries are handled promptly by the appropriate team members, please remove or update any outdated contact numbers you may still have saved for our department. Using the correct extension will help prevent delays, missed messages, or misdirected calls.

We appreciate your cooperation and understanding as we work to streamline our communication process and continue providing efficient service.