



Downtime Announcement From Informatics

Sites Affected	<ul style="list-style-type: none">• St. Joseph's Hospital• Thunder Bay Regional Health Sciences Centre
Services Impacted	<ul style="list-style-type: none">• Retain - Email archive, access to software will be intermittent as upgrade is being performed
When	<p>Date: Wednesday, January 14 2026 Start Time: 09:00 hrs EST End Time: 11:00 hrs EST</p>
Action Required	<p>Prior to Downtime:</p> <ul style="list-style-type: none">• If access to archived email is required, please do so prior to the downtime. <p>Following Downtime:</p> <ul style="list-style-type: none">• Users can login to Retain again to view archived email
Why	<ul style="list-style-type: none">• To perform software upgrade

Ensure this information is distributed / posted for all affected staff.

Questions or comments? Contact TBRHSC IT Service Desk.
(807) 684-6411 | 1-888-291-9636 | help@tbh.net