

**Thunder Bay Regional Health Sciences Centre**  
**DEPARTMENT CLOSURES – Holiday Period 2025-26 – Revised December 2025**

DEPARTMENT	HOURS OF OPERATION / NOTES
Academics	Closed December 25, 26 and January 1
Addiction Medicine Consult Service	No coverage/service December 25, 26 and January 1
Administration	December 25, 26 – Closed January 1 – Closed
Admitting	Full service
Ambulatory Care	December 25, 26 - Closed January 1 – Closed
Assertive Community Treatment Team	Closed December 25, 26 and January 1
Biomedical	Closed December 25, 26 and January 1
Brief Intervention Treatment Team (Mental Health Outpatients)	Closed December 25, 26 and January 1
Cafeteria	December 23, 24, 26, 27, 28, 29 & January 1 – 9:00am - 3:00pm (hot grill open 9:00am-12:00pm) December 25 – 8:00am - 3:00pm (hot grill open 8:00am-12:00pm)
Cancer Centre	December 25, 26– Closed January 1 – Closed
Capital & Program Development	Closed December 25, 26 and January 1
Cardiac Cath Lab	Closed December 25 & 26 and January 1
Cardiac Diagnostics	<b>Echo:</b> Normal hours of operation except Dec 25 <sup>th</sup> hours: 7:00 AM – 3:00 PM <b>Stress Testing:</b> Closed December 25, 26, 31 and January 1 <b>Holters:</b> December 25, 26 and January 1 – Closed
Cardiovascular Rehabilitation	Closed December 25, 26 and January 1
Clinical Genetics Program – Suite 300B, 984 Oliver Rd. (Prevention & Screening Clinical Services)	December 25 & 26– Closed January 1– Closed
Clinical Research Services Department (including Trials)	December 25 & 26 – Closed January 1 – Closed
Communications & Engagement	December 25 & 26 and January 1 – Closed
Community Treatment Order	No coverage/service December 25, 26 and January 1
Complex and Chronic Disease (Bariatrics, CCDC)	Centre for Complex Diabetes Care (CCDC) – Closed December 25, 26, January 1 Regional Bariatric Care Centre & Paediatric Healthy Living Program: Closed December 25, 26, January 1
Complex Malignant Hematology (on Unit 1A)	December 25 & 26 – Closed January 1 – Closed
Cyclotron	Closed December 25 & 26 and January 1

<b>Decision Support</b>	Closed December 25 & 26 and January 1
<b>Diagnostic Imaging</b>	<p><b><u>Nuclear Medicine</u></b> Closed December 25<sup>th</sup>, 26<sup>th</sup> and January 1<sup>st</sup></p> <p><b><u>PET/CT</u></b> No PET availability Dec 24<sup>th</sup> to January 4, 2026 – due to no isotope supply. Regular schedule resumes starting Jan 5, 2026.</p> <p><b><u>Interventional Radiology</u></b> Closed December 25<sup>th</sup>, 26<sup>th</sup> and January 1<sup>st</sup> for scheduled procedures On call service available during closure for emergencies</p> <p><b><u>Radiology</u></b> Weekend staffing levels December 25<sup>th</sup>, 26<sup>th</sup> and January 1<sup>st</sup> but 24hour coverage Fluoroscopy closed December 25<sup>th</sup>, 26<sup>th</sup> and January 1<sup>st</sup></p> <p><b><u>Ultrasound</u></b> Reduced weekend staffing levels December 25<sup>th</sup>, 26<sup>th</sup> and January 1<sup>st</sup> Regular hours for ER and Inpatient.</p> <p><b><u>MRI</u></b> December 24<sup>th</sup> closed at 1530 December 25<sup>th</sup> closed December 26<sup>th</sup> reopen at 07:30 to 23:30 weekend staffing December 31<sup>st</sup> closed at 1530 January 1<sup>st</sup> reopen 07:30-23:30 weekend staffing On call service is available for emergency cases during closures, please follow proper process for utilizing call services</p> <p><b><u>CT</u></b> Weekend staffing level December 25, 26 and January 1<sup>st</sup></p> <p><b><u>Mammography</u></b> Closed December 25<sup>th</sup>, 26<sup>th</sup> and January 1<sup>st</sup></p>
<b>EEG (Electroencephalogram) Service</b>	December 25, 26– Closed January 1 - Closed <b>(Not open on weekend)</b>
<b>Emergency Preparedness</b>	Closed December 25, 26 and January 1
<b>Endoscopy</b>	December 24-26 Closed (Staff available on call) December 31 & January 1– Closed (Staff available on call)
<b>Finance</b>	December 25 – Closed December 26 – Closed January 1 – Closed
<b>Foundation Office</b>	December 25 – Closed December 26 – Closed January 1 – Closed
<b>Forensic Mental Health Services</b>	<b><u>Out-patient Department:</u></b> December 25, 26 – Closed January 1– Closed
<b>Fracture Clinic</b>	December 25, 26– Closed January 1– Closed
<b>Health Records</b>	<p><b>Main Health Records</b> <b>During STAT holidays, the primary contact for Health Records will be the Administrative Coordinator for urgent requests.</b></p> <p>Dec 24 – 0800-1600 Dec 25 – CLOSED Dec 26 – CLOSED</p>

	Dec 27 – 31 – 0800-1600 Jan 1 – CLOSED Jan 2 – 0800-1600  <b>ICP Health Records</b> Dec 24, 25, 26 – CLOSED Dec 27 – 29 – Regular hours 0800-1700 Jan 1 – CLOSED Jan 2 – 0800-1700
<b>Hospital Elder Life Program (HELP)</b>	Closed from December 25 to January 2
<b>Hospitalist Office</b>	Closed December 25, 26 and January 1
<b>Housekeeping</b>	Regular Hours
<b>Human Resources</b>	Closed December 25 & 26 and January 1
<b>Indigenous Health Hub</b>	Closed December 25 & 26 and January 1
<b>Infection Prevention and Control</b>	December 24 0630-1630 December 25 (Limited Staff) 730-330 December 26 0630 – 1630 December 27-30 Normal IPAC hours Dec 31 0730 – 1500 January 1 0730 - 1630
<b>Information Systems/Information Technology</b>	Dec 25 - No staff on site, after hours on-call emergency support only Dec 26 - No staff on site, after hours on-call emergency support only Dec 27 - Dec 31 - Normal business operations, after hours through on-call emergency support Jan 1 - No staff on site, after hours on-call emergency support only
<b>Internal Medicine Clinic (IMC)</b>	December 25, 26 & January 1 Closed
<b>Laboratory</b>	<p><b><u>Cytogenetics and Molecular Testing:</u></b></p> <ul style="list-style-type: none"> <li>• Send-out for Cytogenetics and Molecular is not available on Fridays due to courier times (standard protocol).</li> <li>• This practice will not change over the Christmas or New Year Holiday period. <ul style="list-style-type: none"> <li>○ Tuesday, December 23 - Cytogenetics/Molecular <b>available before noon</b> - limited availability due to shipping processes</li> <li>○ Wednesday, December 24 - Cytogenetics/Molecular not available.</li> <li>○ Thursday, December 25 - Cytogenetics/Molecular not available.</li> <li>○ Friday, December 26 - Cytogenetics/Molecular not available.</li> <li>○ Monday, December 29 - regular services</li> <li>○ Tuesday, December 30 - Cytogenetics/Molecular <b>available before noon</b> - limited availability due to shipping processes</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>Wednesday, December 31 - Cytogenetics/Molecular not available.</li> <li>Thursday, January 1 - Cytogenetics/Molecular not available.</li> </ul> <p><b><u>Histology/Pathology/Cytology:</u></b>  Closed December 25, 26 and January 1  *Quick Sections still available with Pathologists on call</p> <p><b><u>Flow Cytometry:</u></b></p> <ul style="list-style-type: none"> <li>Wednesday, December 24 - not available for routine testing - urgent (Acute) cases only - please call ext: 6577 for Hematology Manager approval.</li> <li>Thursday, December 25 - <b>CLOSED</b></li> <li>Friday, December 26 - <b>CLOSED</b></li> <li>Monday, December 29 - regular services</li> <li>Tuesday, December 30 - regular services</li> <li>December 31 - not available for routine testing - urgent (Acute) cases only - please call ext: 6577 for Hematology Manager approval.</li> <li>January 1 - <b>CLOSED</b></li> </ul> <p><b><u>Sample Send-out:</u></b>  Closed December 25, 26 and January 1</p> <p><b><u>POCT Department Office:</u></b>  Closed December 25, 26 and January 1. POCT testing still available.</p> <p><b><u>Laboratory Administration/Leadership:</u></b>  Closed/Off December 25, 26 and January 1<sup>st</sup>; Contact Technical Director for emergencies, only.</p> <p><b><u>Other Laboratory Services Departments:</u></b>  Biochemistry, Hematology, Transfusion Medicine, Microbiology, POCT (Point of Care Testing) testing/service remains unchanged (24-7-365)</p>
<b>Laboratory Out-patient</b>	Closed December 25, 26 and January 1
<b>Laundry/Linen Services</b>	Regular Hours
<b>Mail Room</b>	Closed December 25, 26 and January 1
<b>Maternity Centre</b>	December 25, 26 – Closed January 1 – Closed
<b>Medical Affairs</b>	Closed December 25, 26 and January 1
<b>Medical Device Reprocessing Department</b>	December 24 – closed at 2330 - 0730 December 25 December 25 – closed at 2330 - 0730 December 26 December 31 – closed at 2330 - 0730 January 1 All hours remain the same except for the 3 midnight shifts above
<b>Medical Transitions Clinic (MTC)</b>	December 25, 26 and January 1 - closed
<b>Mental Health Services</b>	<b><u>Out-patient Areas:</u></b> December 25, 26– Closed

	January 1 – Closed
<b>Northwest Region Pre-hospital Care Program</b>	December 25, 26 – No Coverage/Service January 1 – No Coverage/Service
<b>Nurse Led Outreach Team (NLOT)</b>	December 25, 26 – No Coverage/Service January 1 – No Coverage/Service
<b>Nutrition &amp; Food Services</b>	No change to the operation's hours. Open from 5:00 am until 7:45 pm
<b>Occupational Health &amp; Safety</b>	Closed December 25 & 26 and January 1
<b>Operating Room (SDC and PACU to staff to accommodate the OR)</b>	December 24, 25, 26, Jan 1 closed, 1 non elective room
<b>Outpatient Parenteral Antimicrobial Therapy</b>	Closed Dec 25, 26, Jan 1
<b>Pacemaker Clinic</b>	December 25 & 26 - Closed January 1 – Closed
<b>Paediatric Out-patients (POP)</b>	December 25, 26 – Closed January 1 – Closed
<b>Patient Billing (Cashiers)</b>	December 23 – 7:30 am – 7:30 pm December 24 – 7:30 am – 4:00 pm December 25 & 26 – Closed December 27 – 7:30 am – 7:30 pm December 31– 7:30 am – 4:00 pm January 1 – Closed January 2 – 7:30 am – 7:30 pm
<b>Patient &amp; Family Centred Care (PFCC) / Patient Advocate</b>	Closed December 25, 26 and January 1
<b>Payroll</b>	December 25 – Closed December 26 – Closed January 1 – Closed
<b>Main In-Pharmacy</b>	December 23: 8:00 am – 6:00 pm December 24: 8:00 am – 6:00 pm December 25 – 8:00 am – 5:00 pm December 26 – 8:00 am – 5:00 pm December 27-30: 8:00 am – 6:00 pm January 1: 8:00 am – 5:00 pm <i>*Pharmacist on call after hours</i>
<b>Cancer Centre Pharmacy</b>	December 25-26 Closed January 1 Closed
<b>Specialty Pharmacy</b>	December 25-26 Closed January 1 Closed
<b>Physical Plant/Maintenance</b>	Closed December 25, 26 and January 1 <b>(Physical Plant Open 24/7)</b>
<b>Portering</b>	Regular Hours
<b>Preadmission Clinic</b>	December 24, 25, 26 – Closed January 1– Closed
<b>Prevention &amp; Screening Clinical Services – Suite 401, 984 Oliver Rd.</b>	December 25, 26 – Closed January 1 – Closed
<b>Print Shop</b>	Closed December 25, 26 and January 1
<b>Privacy Office</b>	Closed December 25, 26 and January 1
<b>Professional Practice &amp; Interprofessional Education</b>	Closed December 25, 26 and January 1

<b>Psychiatry Services</b>	Closed December 20-31 inclusive <ul style="list-style-type: none"> <li><b>No new ECT assessments or non-emergency ECT start-ups except for emergency ECT</b></li> <li><b>Limited access to: Out-patient Brief Intervention Treatment Team services and non-emergency Consultation-Liaison assessments</b></li> <li><b>Reduced number of physicians covering multiple on-calls</b></li> </ul>
<b>PFT (Pulmonary Function Testing) Lab</b>	December 25 & 26– Closed January 1 – Closed
<b>Purchasing</b>	Closed December 25, 26 and January 1
<b>Quality &amp; Risk Management</b>	December 25 & 26 and January 1 – Closed <b>Bioethicist Services:</b> unavailable December 22 - January 3
<b>Rapid Access Clinic (RAC) Includes Orthopaedic Central Intake, Endo and Surgical Central Intake and Remote Patient Monitoring</b>	December 25, 26– Closed all pathways January 1 – Closed all pathways
<b>Rapid Access to Vascular Evaluations (RAVE)</b>	Closed December 25, 26 and January 1
<b>Rehabilitation Services</b>	December 25, 26 & January 1 – Closed Regular service all other days
<b>Renal Program</b>	<b>Home Hemodialysis:</b> Closed December 25 and January 1 <b>In-Centre Hemodialysis:</b> In-Centre hemodialysis, Sioux Lookout Dialysis and Fort Frances Dialysis: <b>Open:</b> Dec. 22, 23, 24, 26, 27, 29, 30 and 31 <b>Closed</b> Dec. 25 <sup>th</sup> and Jan. 1 <sup>st</sup> <b>Multi-Care Kidney Clinics:</b> Closed Dec 25, 26 and Jan 1, 2 <b>Peritoneal Dialysis (PD):</b> PDU is open 7 days from 0700 hrs to 2300 hrs
<b>Research Department (TBRHRI)</b>	December 25 & 26 – Closed January 1 – Closed
<b>Screen for Life Coach</b>	December 24, 25 & 26 – Closed January 1 - Closed
<b>Seasons Gift Shop</b>	December 24 - 0900-1300 December 25 – January 1, Inclusive - Closed
<b>Security</b>	Continued 24/7 full service throughout the holiday schedule
<b>Sexual Assault Domestic Violence</b>	December 25, 26 & January 1 – Closed. Will have on-call coverage for acute cases
<b>Spiritual &amp; Religious Care</b>	Closed December 25, 26 inclusive and January 1 <i>*On-call only, available 0800-2300hrs</i>
<b>Staffing Office</b>	Closed at 8 pm on December 24 Closed on December 25
<b>Stores</b>	Closed December 25 and January 1
<b>Strategy &amp; Performance</b>	Strategy and Performance will be closed on the stat holidays. December 25, 26– Closed January 1 – Closed
<b>Stroke Prevention Clinic</b>	December 25, 26– Closed January 1 – Closed <b>(Not Open on Weekend)</b>
<b>Switchboard</b>	Switchboard will be full service

<b>Tamarack House</b>	Closed December 24 at 1600 – reopen December 28 at 1600
<b>Telemedicine</b>	December 25, 26 – Closed January 1 – Closed
<b>Utilization Management</b>	December 25, 26 – Limited Support January 1 – Limited Support
<b>Volunteer Services</b>	Closed December 25 & 26 and January 1
<b>Wound Care</b>	Closed December 25, 26 and January 1