

Applications may be granted a maximum of \$1,000/year to cover tuition fees for education. Complete the application form and submit to Human Resources by Friday, February 6, 2026 Application intake is for courses started between April 1, 2025 - March 31, 2026.

Contact Angela Kutok at **Angela.Kutok@tbh.net** or ext. **6532** if you have any questions.

Application forms can be found:

- on the Daily iNformed newsletter
- on the iNtranet under Human Resources-Programs-Tuition Reimbursement



With your application, you must include both proof of payment and proof of completion for approved funds to be released. Applications for courses not yet completed will receive conditional approval. Funds will be released only upon submission of proof of successful completion. For further information, please reference policy HR-cba-17.