

EMERGENCY RESPONSE GUIDE

TBRHSC MEDICAL BUILDING (984 Oliver Rd.)



Type of Emergency

CALL

What to DO



FIRE

1. Call **9-1-1**
2. Call Switchboard **807-684-6001**
3. Tom Jones & Sons LTD. **807-345-1204**
After hours: **807-624-8083**

R- Remove person in immediate danger
E- Ensure door is closed to confine fire
A- Activate fire alarm at nearest pull station
C- Call 911
T- Try to extinguish



**MEDICAL
EMERGENCY**

Call **9-1-1**

Provide First Aid if certified



**VIOLENT/
THREATENING/
ARMED PERSON**
**BOMB THREAT/
SUSPICIOUS ITEM**

1. Call **9-1-1**
2. Call Switchboard **807-684-6001**

Remove yourself and others from immediate danger

Threat: Remain calm and document as much about the threat as possible.
Suspicious item: Never attempt to move or open the item.



**INFRASTRUCTURE
FAILURE**

1. Tom Jones & Sons LTD. **807-345-1204**
After hours: **807-624-8083**
2. Call Switchboard **807-684-6001**

Remove yourself and others from immediate danger



**UNKNOWN
SPILL**



**TOXIC AIRBORNE
SUBSTANCE**

1. Call **9-1-1**
2. Tom Jones & Sons LTD. **807-345-1204**
After hours: **807-624-8083**

Do not enter contaminated area



EVACUATION

Call Switchboard **807-684-6001**

Meeting Area(s)