

## Downtime Announcement From Informatics

<b>Sites Affected</b>	<ul style="list-style-type: none"> <li>TBRHSC</li> </ul>
<b>Service(s) Impacted</b>	<p>All network devices, including computers, phones and printers on 2<sup>nd</sup> floor in the below departments</p> <p>Admitting Patient Billing Ambulatory Care 1/2 Renal</p> <p>Main phones and Critical device connectivity will be made available to open areas that have requested them.</p>
<b>When</b>	<p>Date: June 21<sup>st</sup> to 22<sup>nd</sup> Start Time: 8:00 hrs EST End Time: 17:00 hrs EST</p>
<b>Action Required</b>	<p><b>Prior to Downtime:</b></p> <ul style="list-style-type: none"> <li>Ensure that you log out of the network computers</li> <li>IT will be onsite to assist with temporary equipment for those on site and any issues during the day, contact ex 6411</li> </ul> <p><b>Following Downtime:</b></p> <ul style="list-style-type: none"> <li>Reboot or restart your computer</li> <li>Once the computer has finished restarting, log in again.</li> <li>IT will be onsite to confirm connectivity following the downtime</li> </ul>
<b>Why</b>	<ul style="list-style-type: none"> <li>Re-cabling work on 2nd floor network closet to add capacity for future projects</li> </ul>

**Ensure this information is distributed / posted for all affected staff.**

**Questions or comments?** Contact TBRHSC/SJCG Help Desk  
(807) 684-6411 | 1-888-291-9636 | [help@tbh.net](mailto:help@tbh.net)