

MEMO

To: All Staff, Professional Staff, Learners, and Volunteers

From: Phil Thompson, Director Support Services

Date: March 17, 2025

RE: Nutrition & Food Services ~ Dish Room Equipment Installation

Our Nutrition & Food Service department will be replacing equipment that will require us to close the dish room as of March 24th, 2025. This equipment installation will take approximately 2 weeks to complete.

Two things to note during the equipment installation:

1) Use of disposable products

We must vacate the current room and utilize temporary space. Due to the lower capacity, you will notice we have moved to disposable products in order to maintain service. The increase in disposable products is only temporary and we will move back to reusable products as soon as we are able.

2) Utilization of Service Hallway

We also needed to move part of the dishwashing process into the Service Hallway across from Maintenance. This will create congestion in this hallway, therefore, the hallway now becomes a “production” area, which may restrict traffic flow

We appreciate your patience while we work through this installation.

If you have any questions or concerns, please contact Phil Thompson at phil.thompson@tbh.net.