

Downtime Announcement From Informatics

Sites Affected	<ul style="list-style-type: none"> TBRHSC
Service(s) Impacted	<p>Network devices in Adult Mental Health</p> <ul style="list-style-type: none"> All Computers and phones Main Unit phone numbers remain in service with the exception of calling Codes directly with 55 Copier/Printer Drug Cabinet Glucometer docking
When	<p>Date: March Wednesday 19th -20th , 2025</p> <p>Start Time: 21:00 hrs EST</p> <p>End Time: 05:00 hrs EST</p>
Action Required	<p>Prior to Downtime:</p> <ul style="list-style-type: none"> Ensure that you log out of the network computers 5 minutes prior to 21:00 hours EST on March 19th IT will be onsite to assist with temporary equipment Please review downtime documentation with unit management on calling a code, requesting bloodwork, accessing Drug Cabinets, and receiving admission labels <p>Following Downtime:</p> <ul style="list-style-type: none"> Reboot or restart your computer Once the computer has finished restarting, log in again. IT will be onsite to confirm connectivity following the downtime
Why	<ul style="list-style-type: none"> Re-cabling work in the AMH network closet to add capacity for future projects

Ensure this information is distributed / posted for all affected staff.

Questions or comments? Contact TBRHSC/SJCG Help Desk
(807) 684-6411 | 1-888-291-9636 | help@tbh.net