Sites Affected	• TBRHSC, SJCG
Service(s) Impacted	• Employee Incident Reports • Compliments & Concern Reports
When	Date: Wednesday, February 26, 2025 Start Time: 20:00 hrs EST End Time: 21:00 hrs EST
Action Required	**Prior to Downtime:** • Ensure that you log out of the affected systems and applications 15 minutes prior to when those systems and applications will become unavailable. **Following Downtime:** • Restart your computer • Once the computer has finished restarting, log in again.
Why	• Server Migration

Ensure this information is distributed / posted for all affected staff.

Questions or comments? Contact TBRHSC/SJCG Help Desk
(807) 684-6411 | 1-888-291-9636 | help@tbh.net