

Downtime Announcement From Informatics

Sites Affected

- All SJCG Sites
- All TBRHSC Sites

**Service(s)
Impacted**

- Home Drives
- Shared Drives
- Meditech Transcription in Citrix

When

Start Time: 08:00 hrs EST
Anticipated End Time: 16:00 hrs EST

Drive Letters Impacted	Server Name	Associated Site(s)	Date
R, H	VM-HER-USER	St. Joseph's Heritage	Saturday, October 19, 2024
Q, H	VM-LIL-USER2	Lillie Street Campus	Saturday, October 26, 2024
S, H	VM-SJCG-USER	St. Joseph's Hospital	Saturday, November 2, 2024*
T, H	VM-HSC-USER	Thunder Bay Regional Health Sciences Centre	Saturday, November 9, 2024*

*Help Desk will send an email when the update is complete.

Action Required

Prior to Downtime:

- Ensure that all documents in the affected directories are saved and closed.

Following Downtime:

- Reboot or restart your computer
- Once the computer has finished restarting, log in and verify that you have access to all of your drives.
- If any drives are missing after the update, please notify the Help Desk.

Why

- Refresh file servers

Ensure this information is distributed / posted for all affected staff.

Questions or comments? Contact TBRHSC/SJCG Help Desk
(807) 684-6411 | 1-888-291-9636 | help.desk@tbh.net