



Celebrating TBRHSC's 20th Anniversary: *Tell us your story*



Name of your Program/Service:
Material Management and Purchasing

Name and title of submitter:
Jennifer Svane – Coordinator Material Management and Purchasing

1. Briefly describe your program/service.

Stores department – 13.2 FTE which include the Print shop - printing requests and supplies, Mail room – Canada post deliveries and internal mail, Shipping/Receiving accepting deliveries and pick up between 7 am- 5 pm, Top Up – bringing supplies 7 days a week between 7 am – 4 pm to all inpatient units as well as filling department requests for supplies that are not inpatient units.

2. How has your program/service grown or evolved over the past 20 years?

As the hospitals existing programs grew and new programs were introduced there has been a significant increase in supply needs.

Warehousing:

2004 Stores had one main warehouse and a small Pandemic space behind MDRD with a total of 953 unique products with a total value of \$417K.

2024 Stores is now managing 3 onsite and two off site warehouses with a total of over 1,600 unique products with a total value of \$1,904,910

Supply top up:

2004 Departmental supply rooms were Topped up (Top Up) using a manual process for identifying needs on the patient pods. Picking and issuing products from the warehouse was also a manual process using pen and paper.

2009 all top up areas are bar coded and the tags are scanned as needed, the issuing out of the items required is done by a click of a button.

2004 – sending paper packing slips to Finance daily in an inter-office envelope where they were manually filed and stored as needed filling up several very large filing cabinets.

2018 – Stores Receiving has a desk top scanner which now electronically stores all packing slips to the electronic Purchase Order



Celebrating TBRHSC's 20th Anniversary: *Tell us your story*



Thunder Bay Regional
Health Sciences
Centre

2004 - Purchase orders were manually printed and faxed to the vendor. Status of those Purchase orders was not known until the order arrived or was followed up with a phone call.

2024 – Purchase orders are electronically sent to vendors and electronically confirmed by the vendor usually within an hour identifying ship dates, back orders, etc

2023 – Stores and Purchasing have joined under one Manager – this creates many efficiencies that did not exist before.

3. What is your most cherished accomplishment, milestone or memory?

A Memory – setting up all patient supply areas at the new site before the hospital opened, we were tasked with this after our regular shift, we had very long days and had a lot of laughs.

Accomplishment - 24 yrs of evolution in Material Management and we now have a Coordinator (me) who gets to share my knowledge and experience with my Coworkers and Working Groups that help assist with our alignment of patient centred care.