

VIRTUAL ALL STAFF TOWN HALLS



May 15, 2024



Thunder Bay Regional
Health Sciences
Centre

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Virtual All Staff Town Hall

2:00 p.m. – 2:45 p.m.

Agenda for May 15, 2024

- ▶ **Introduction** – *R. Crocker Ellacott*
- ▶ **Patient Story** – *S. Schiffer*
- ▶ **Strategic Plan 2026: Year Two Review and Staff Appreciation BBQ** – *J. Logozzo*
- ▶ **Transition from GroupWise to Outlook** – *J. Pugliese*
- ▶ **Accessibility Engagement 2024: TBRHSC Multi-year Plan** – *A. Carr*
- ▶ **Your Questions Answered** – *J. Wintermans*
- ▶ **Closing Remarks** – *R. Crocker Ellacott*

Introduction

Dr. Rhonda Crocker Ellacott, *President and CEO, TBRHSC and CEO, TBRHRI*



Northern Travel Grant Funding



Matthew Anderson (OHA) Visit

Patient Story



Shannon Schiffer, Manager of Patient and Family Centred Care, Patient Experience, Engagement and Advocacy



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Strategic Plan 2026: Year Two Review and Staff Appreciation BBQ

Jessica Logozzo, Vice President, Strategy and Regional Transformation



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Strategic Plan 2026: Year Two Review

April - May – Engagement (internal and external)

- ▶ Gather feedback; refine plan for Year 3-5.

June 5 – TBRHSC Board meeting

- ▶ Present final Year 2 report and Year 3-5 updates.

June 13 - Staff Town Hall & BBQ

June 20 – Annual Community Partner Session

Our Cascading and Monitoring Plan



Staff Appreciation BBQ

Save the Date



- ▶ Thursday, June 13, 2024
- ▶ Drop in between 11:00 a.m. - 2:00 p.m.
- ▶ Cafeteria Courtyard



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STRATEGIC PLAN

2026

Transition from GroupWise to Outlook

Jennifer Pugliese, *Director, Information Technology*



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STRATEGIC PLAN

2026



What Are We Doing?

- ▶ Transitioning from GroupWise to Outlook.
- ▶ Just over 4,000 accounts have been moved to date.
- ▶ Estimated completion – Early June 2024.





Resources

- ▶ <https://OutlookHub.tbh.net>
 - ▶ Central location for all project information
 - ▶ Pre & Post Migration Checklists
 - ▶ Training



Training

All training dates and locations can be found in the calendar below from March to June.

Basic Training is for users who send less than 30 emails per day. [Self-Guided Basic Training](#)

Intermediate Training is for users who send more than 30 emails per day.

Information Booths are available for users to get an overview of Outlook, ask any questions and have an opportunity to see Outlook in action!

NEED HELP?
 Email The Help Desk
Help.Desk@tbh.net



Calendar (Information Technology Department TBH)
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Today ↑ ↓ April 2024 Month Print

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Mar 31	Apr 1 11 AM TBRHSC - Ca 12 PM Virtual Basic	2 12 PM Virtual Basic	3 11 AM SJ Hospital	4 2 PM HRM - Lobby	5 12 PM Virtual Basic	6 11 AM TBRHSC - In
7	8 11 AM TBRHSC - Ca	9 10 AM Virtual Basic	10 11 AM SJ Hospital	11 9:30 PM TBRHSC - E 9:30 PM SJ Hospital	12 10 AM Virtual Basic	13 11 AM TBRHSC - Ba
14	15 11 AM TBRHSC - Ca	16 12 PM SJ Hospital 2 PM Virtual Basic T	17 11 AM SJ Hospital	18	19 2 PM Virtual Basic T	20 11 AM SJ Hospital
21	22	23 12 PM Virtual Basic	24 11 AM SJ Hospital	25 7:30 AM HRM - Lob	26 12 PM Virtual Basic	27
28	29 11 AM TBRHSC - Ca	30 10 AM Virtual Basic 12 PM SJ Hospital	May 1 11 AM SJ Hospital	2	3	4

Mon, Apr 15

11:00 AM TBRHSC - Cafeteria - Informa...
 2 hrs THUNDER BAY REGIONAL HEALTH ...



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Instructional References

1600+
BALLOTS TO
DATE

OutlookHub Overview Communications Cheat Sheets **Instructional References** Training

Instructional References

Select an instructional reference from the list below. All of them contain text based instructions on how to perform a task in Outlook. Some categories contain a video link that provides additional support. Click on the appropriate button to launch an instruction set or video.

NEED HELP?
Email The Help Desk
Help.Desk@tbh.net

- Learn More About Outlook**
View Microsoft Website
- Create and Send Email**
Instructions Video
- Create a Category**
Instructions Video
- Create a Signature**
Instructions Video
- How to set a Profile Picture**
Video
- Schedule an Appointment**
Instructions Video
- Set up Rules**
Instructions Video
- Share a Calendar**
Instructions
- Share an Inbox**
Instructions

Watch
& Win



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Accessibility Engagement 2024: TBRHSC Multi-year Plan

Amy Carr, Director, Human Resources



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STRATEGIC PLAN



Background

Accessibility for Ontarians with a Disability Act, 2005 (the “AODA” or the “Act”)

The Act identifies that the Hospital is responsible to:

- ▶ Establish, implement, maintain and document a multi-year accessibility plan, which outlines the organization’s strategy to prevent and remove barriers and meet its requirements under the Regulation;
- ▶ Post the accessibility plan on their website, if any, and provide the plan in an accessible format upon request; and
- ▶ Review and update the accessibility plan at least once every five years.



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STRATEGIC PLAN

2026

Purpose

- ▶ Consult with the Hospital Community and system partners on barriers to accessibility and ideas for improvement at TBRHSC for the purpose of informing the activities and priorities of our updated multi-year Accessibility Plan.

Method

- ▶ Open dialogue: meetings, information booth.
- ▶ Survey: targeted partners, open internally and externally.
- ▶ Media campaign – promotion of survey and engagement activities.
- ▶ Analysis of incidents, compliments and concerns, other feedback and inquiries.
- ▶ Best practice and resource review.



Discussion Questions

1. Have you encountered or been informed of accessibility barriers when interacting with TBRHSC?

Please describe.

Suggestions for improvement?

2. Have you noticed any barriers to accessibility in the following categories at our organization:

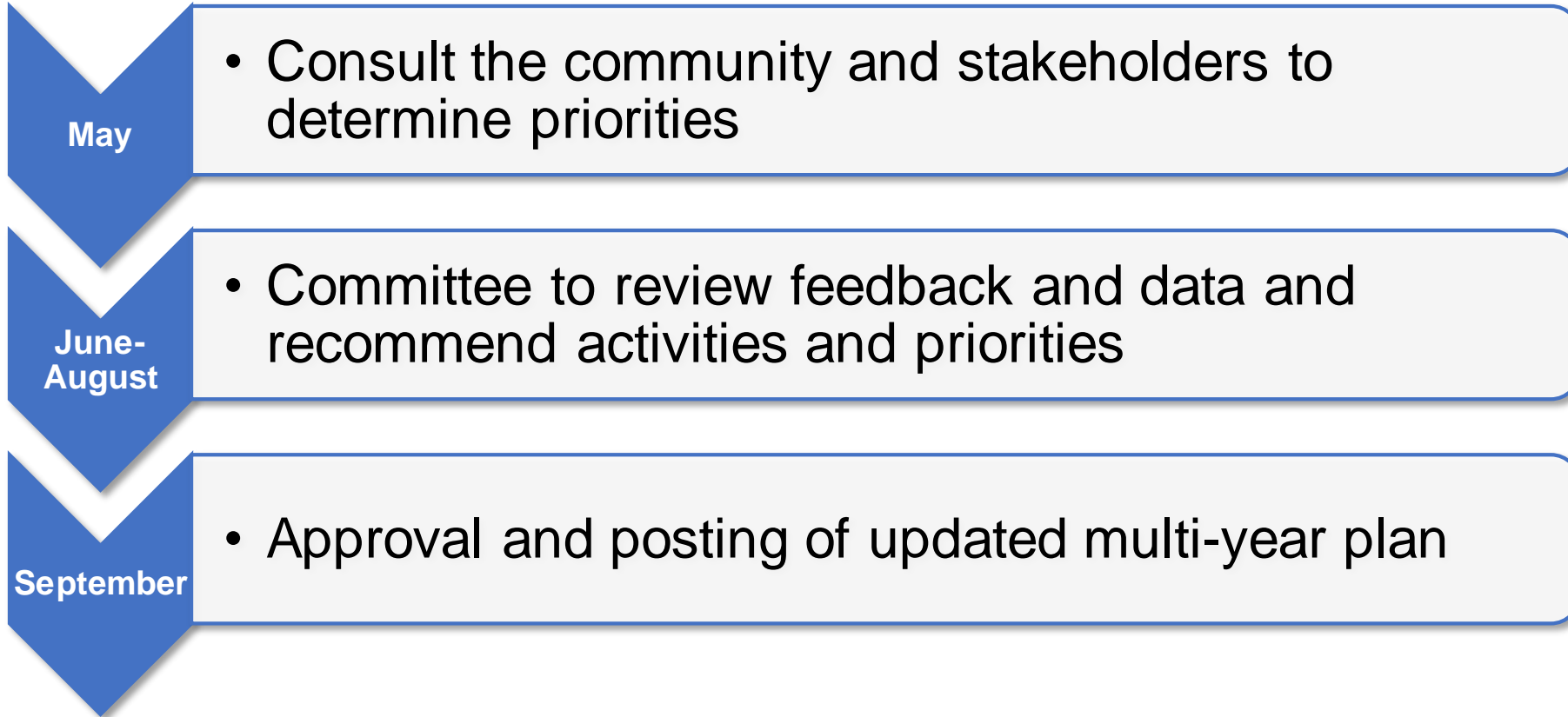
- Design of public spaces
- Information and communication
 - Employment
 - Customer service

3. Do you have any suggestions on how we could improve accessibility at TBRHSC?

4. Is there anything else about accessibility that you want to share with us?



Next Steps



Accessibility Committee

- ▶ Reports to VP, People & Culture, *Jeannine Verdenik* and HHR Committee of the Board
- ▶ Capital Planning and Operations Services – *Ryan Sears*
- ▶ Clinical – *Dawna Maria Perry*
- ▶ Communications and Engagement – *Marcello Bernardo*
- ▶ Emergency Department – *Deb Prete*
- ▶ Human Resources – *Amy Carr (Chair and member of Accessible Thunder Bay)*
- ▶ Occupational Health and Safety – *Rose Lazinski*
- ▶ Volunteer Services – *Donna Jeanpierre*
- ▶ Representative(s) from the Equity Diversity & Inclusion Committee – *Rae-Anne Robinson*
- ▶ Patient & Family Advisor(s) – *TBD*
- ▶ Recording Secretary – *Tracey Maticic*

Questions?



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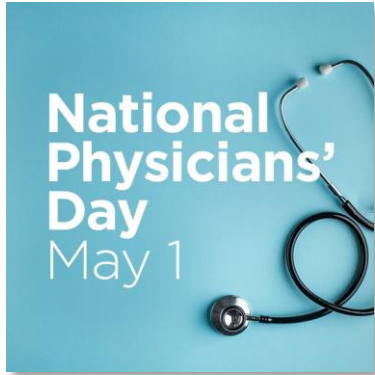
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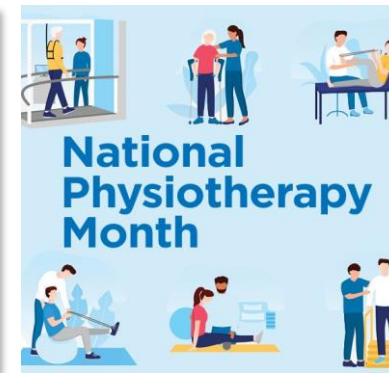


Closing Remarks

Dr. Rhonda Crocker Ellacott, *President and CEO, TBRHSC and CEO, TBRHRI*



National MMIW (Murdered and Missing Indigenous Women) Day: May 5



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