


Dual Code LMS –Declaration Completion

- Enter course declaration
- Review required policies and resources
- For steps that are marked “Done: Make a choice” as seen below, you must enter again to re-complete for current year completion.

▼ Step 1: Please click below for HR-esa-16 policy review


You must review this policy before completing Step 2

 HR-esa-16 Policy Review Last completed: 2024-02-15


✓ Done: Completed


▼ Step 2: Please click below to accept obligations

You must accept these obligations before completing Step 3

 Obligation Acceptance ✓ Done: Make a choice

▼ Step 3: Please click below to accept status change obligations

 Status Change Obligations ✓ Done: Make a choice

 Not available unless: The activity **Obligation Acceptance** is marked complete

▼ Thank you for completing the Annual Police Criminal Record Check (PCRC) Reminder Declaration

If you see a blue checkmark on the right of 'Step 3: Status Change Obligations' you have successfully completed this declaration. If you do not see a blue check mark, you may need to return to the Obligation Acceptance option, in order to reset your response for the current learning year. Select "Remove my choice" in order to reset the compliance, at which point you can declare for the current learning year and Re-SAVE.

You may now scroll up and click the Hospital logo on the top left corner of this page to return to your Progress Dashboard.

- Enter step, “Remove my choice” – Select your choice again – “Save my choice”. Repeat as a needed for remaining steps marked “Done: Make a choice”

Obligation Acceptance

✓ Done: Make a choice

Please review and agree to the below statement.

If you previously submitted a declaration and wish to save another one for the current year you must select "Remove my choice" below. Once you have removed the prior response you will be able to declare for the current learning year. When complete, ensure you select 'Save my choice' before proceeding.


Your selection: I understand my obligation as a Thunder Bay Regional Health Science Centre staff member to meet the requirements outlined in HR-esa-16 to disclose changes to my PCRC status, resulting in a positive result.

The results of this activity will not be published after you answer. x

I understand my obligation as a Thunder Bay Regional Health Science Centre staff member to meet the requirements outlined in HR-esa-16 to disclose changes to my PCRC status, resulting in a positive result.

Save my choice Remove my choice


- Successful completion of each step will display “Done: Completed”

 HR-esa-16 Policy Review Last completed: 2024-02-15

✓ Done: Completed


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You must accept these obligations before completing Step 3


 Obligation Acceptance Last completed: 2024-02-15

✓ Done: Completed

▼ Step 3: Please click below to accept status change obligations

 Status Change Obligations Last completed: 2024-02-15

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