

Health Sciences Foundation Grant Applications

The following is a summary of eligibility and what constitutes a complete grant application to the Health Sciences Foundation. This information does not replace a completed application.

Eligibility

Applications furthering any of the following are eligible for consideration:

1. Pursuit or enhancement of health research in Northwestern Ontario.
2. Equip, maintain and/or operate Thunder Bay Regional Health Sciences Centre (TBRHSC or Health Sciences Centre) and/or regional facility carrying out programs of the Health Sciences Centre where activities relate to health in Northwestern Ontario, including but not limited to: capital equipment, and major renovations.
3. Provide additional support for patient care programs or services at Health Sciences Centre and/or regional facility.
4. Any facility and/or organization that initiates, develops, and/or conducts specialized health services not otherwise readily available at TBRHSC and/or regional facility.
5. Any facility and/or organization that conducts health sciences education for the purposes of Health Sciences Centre or regional healthcare facilities.
6. All applications from outside Health Sciences Centre must include a letter of endorsement from an appropriate clinical lead and/or manager of the Health Sciences Centre.
7. Applicants must satisfy one of the above criteria and/or be a charitable organization.
8. Applications will not be accepted from individuals.
9. Applications for projects more than 2 years in length will not be accepted.

A complete application includes the following:

- Complete application form (Form 6) plus five (5) copies - for a total of six (6) hard copies to Laura Andricciola, Executive Coordinator, TBRHSC Foundation.
- Attached quotes, summaries, etc. as necessary
- Two (2) digital copies of the entire application. One (1) to Laura at laura.andricciola@tbh.net and one (1) to Katrina Hotson at katrina.hotson@tbh.net

Applications are due by **Friday March 29, 2024 at 4:00 p.m.** Eastern Time to Laura Andricciola at the Foundation Office Room 2232, beside the Cancer Centre.

Note: In the application, if you are stating the equipment is end of life, please give a detailed explanation.

Incomplete applications will not be accepted.

If you have questions, please contact Laura at the Foundation office at (807) 684-7276.



Thunder Bay Regional
Health Sciences
Foundation

Thunder Bay Regional Health Sciences Foundation
(Form 6)

Application Number _____
(For internal use only)

1. **Institution:**

2. **Applicant(s):** Surname, given name, department

3. **Telephone:** () _____ **Fax:** () _____
Email: _____
4. **Mailing Address of principal applicant:**

5. **Short Title of Project:**

Checklist:

Item	Complete	Item	Complete
Completed application (form 6)		Endorsement by TBRHSC/host institution	

Summary (Quote for Items must be attached)

Item	
Total Amount	
Received TBRHSF Staff:	Date & Time

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6. Non-Scientific Project Summary

Use supplementary sheets as required.

Health Sciences Foundation may need to supply information to the media or other lay organizations. Please provide a 250 word summary, in simple non-technical language, which explains the rationale of this application, its impact on patient care, research and/or other areas of interest.

How much is being requested: (attach quotations as required)

What equipment is currently being used for this purpose?

Justification of request for equipment:

TBRHSF-DI1

Declaration of Intent

I/We, the undersigned applicants for grant funding from the Thunder Bay Regional Health Sciences Foundation (HSF) have read and agree to abide by the conditions of the HSF as laid out below.

1. Any proposed clinical investigation involving experimentation in human subjects has been examined by an appropriate Research Ethics Board/Team and has been found acceptable from an ethical point of view as judged by the Government of Canada Policy Statement – Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans.
2. Any proposed investigation involving the use of experimental animals has been examined by the local Animal Care Committee and found to be acceptable as far as the experimental procedures and the continuing care of these animals are concerned.
3. I/We agree to provide, to the Executive Vice President Corporate Services and Operations (TBRHSC applicants only) & the HSF, annual progress reports regarding the proposed research, starting no later than 15 (fifteen) months from the first release of funds for the project and due yearly thereafter for the duration of the proposed research. I/We understand that funding may be withheld pending such reports.
4. I/We agree additionally to provide, to the Executive Vice President Corporate Services and Operations (TBRHSC applicants only) & the TBRHSF, reports regarding the proposed research within three (3) months of its conclusion and not later than a date as will be indicated to me/us by the HSF upon release of funds.
5. I/We understand that if further information is needed by the HSF, such information will be requested and that this may delay and/or cause rejection of assessment of my/our request for funds.
6. For requests for funds involving equipment purchases only, I/We agree to provide to the Executive Vice President Corporate Services and Operations (TBRHSC applicants only) and the HSF, a brief report detailing the uses of the equipment and the benefits it has provided within six months of the release of funds.
7. I/We are aware that any information provided in an application for grant funds from the HSF or a progress report to the Executive Vice President Corporate Services and Operations and/or HSF becomes the joint property of TBRHSF and the TBRHSC and/or applicant facility and that these institutions may release such information to other institutions, including the lay press as they see fit.
8. I/We agree that any and all publications resulting from this grant proposal will acknowledge the HSF as a source of funding, if full or partial funding is granted by the HSF.
9. I/We understand that any funds released for this research become the property of TBRHSC or applicant facility and any equipment purchased with this funding becomes the property of TBRHSC or applicant facility and that these are not transferable to any other person or institution.

Date

Names of Applicants (printed)

Signature of Applicant(s)

Date

TBRHSC or Host Institution Senior Management (printed)

Signature of TBRHSC or Host Institution Senior Management