



Code Black Suspicious Items Safety Huddle

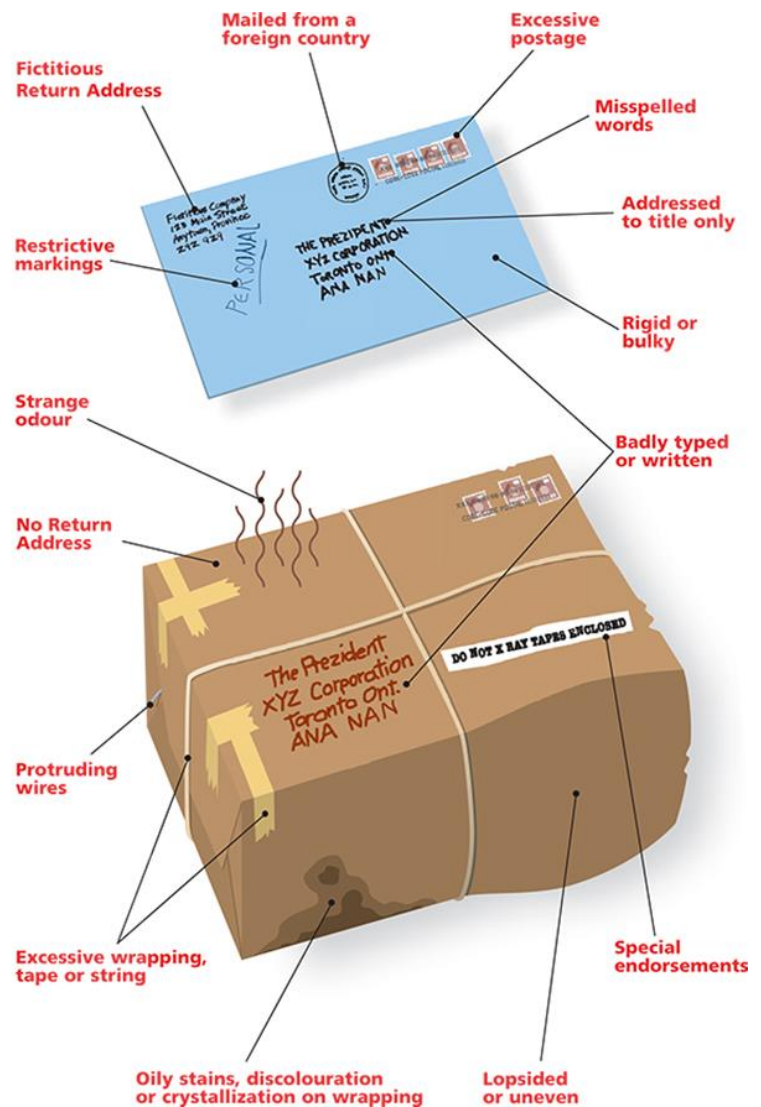
Code Black is implemented in response to a bomb threat or discovery of a suspicious item to ensure that immediate actions are taken to minimize the risk of injury to staff, patients, visitors, and facilities. **All threats are taken seriously and considered genuine until proven otherwise.**

A potentially explosive device (suspicious item) may be discovered on the premises without receiving a previous call or warning.

The following may help staff to identify suspicious packages/mail:

- Unfamiliar or no return address
- Addressed to a business title only (e.g. President)
- Strange odor or noise
- Protruding wires
- Excessive postage
- Misspelled words or poorly written/typed
- Restrictive markings (e.g. Do not X-ray)
- Rigid or bulky letters
- Lopsided or uneven
- Excessive wrapping or tape.
- Oily stains/leaking, discolouration, or crystallization on wrapping

Found a suspicious item?
DO NOT MOVE, OPEN, OR
INSPECT IT!



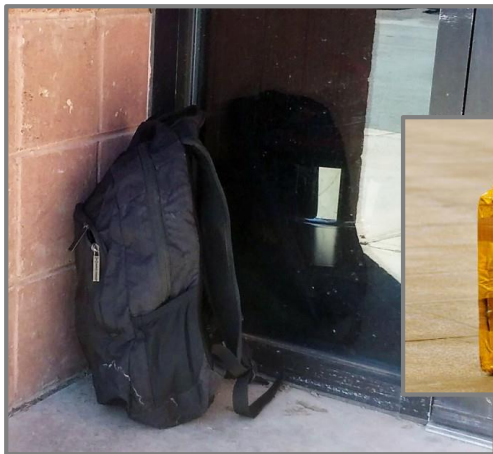


Thunder Bay Regional
Health Sciences
Centre

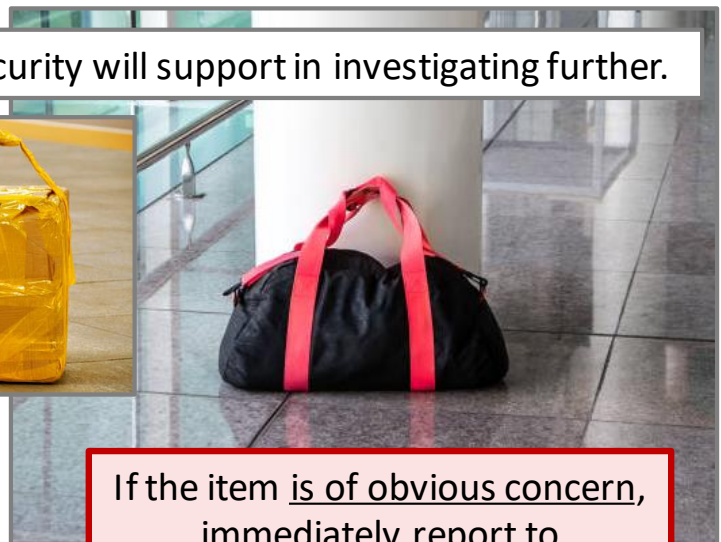
Code Black Suspicious Items Safety Huddle

Unattended items, in most cases, are simply lost property and are not a threat. However, some unattended items may be suspicious and need to be reported. Use the following criteria to determine if it needs to be reported:

- Individuals in the nearby area do not claim the item is theirs and do not know who it belongs to.
- Unattended item that is naturally out of place for the location (e.g., a suitcase in an OR)
- Unattended item located in an out-of-the-way place where it is not readily visible.
- Unattended item that has visible wires, batteries, a clock or timer, bottles, tanks or bags attached.
- Unattended item emitting an odor, mist or oily liquid, or leaking a powdery substance.
- Item abandoned by someone quickly leaving the area.
- Any unattended item that matches something described in a previous reported threat or has a threatening note attached.



Security will support in investigating further.



Have questions or feedback? Contact Lead,
Emergency Preparedness at
TBRHSC.EmergencyPreparedness@tbh.net

If the item is of obvious concern,
immediately report to
Switchboard at "55"

November 2022