



Thunder Bay Regional
Health Sciences
Centre



Informatics Department
980 Oliver Road
Thunder Bay, Ontario
Canada P7B 6V4
www.tbrhsc.net
P: (807) 684-6000

Memorandum

To: All Staff

From: Help Desk

Date: August 29, 2023

Re: Email signatures with 807

Tbaytel is introducing 10 digit dialing in November.

All local calls will require 807 in front of the seven digit local number.
Informatics is reminding staff to update all communications to include the area code.

Other items you may want to review are faxing, forms, verbal scripts, alerting/paging systems, policies and procedures.

Example:

Local calling: IT help desk will be 807-684-6411

Long distance: Dryden Hospital would still be 1-807-223-8200

You can start making these changes immediately. **All changes are required to be completed by November 15, 2023.**

Please share with staff, and email the help desk if you have any questions or concerns.

Help.Desk@tbh.net