

To: All Staff, Professional Staff and Volunteers

From: Peter Myllymaa,  
Vice President, Operations, Clinical & Support Services and Chief Financial Officer

Date: January 25, 2023

RE: Organizational Structure Changes to Purchasing and Materials Management

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In 2012, Thunder Bay Regional Health Sciences Centre (the Hospital) and St. Joseph's Care Group (SJCG) created a combined Purchasing department under one Manager to provide support to both organizations. A combined Materials Management department was also created under one Manager to provide support to both organizations. Purchasing and Materials Management worked as a team; however, the departments reported to separate Managers.

After 11 years of this arrangement, the reporting structure for these departments will be changing. Effective April 1, 2023, the Hospital Purchasing and Materials Management departments will report to one Manager (position to be posted), who will in turn report to the Director of Support Services.

SJCG will make similar changes to their reporting structure for their Purchasing and Materials Management departments that will also take effect April 1, 2023. With this change, Brian Cassidy and Cindy Langen, who have provided many years of dedication, support and service to the Hospital, will be focusing their efforts on SJCG.

We wish Brian and Cindy well in their roles at SJCG. We would also like to thank them for their years of hard work and commitment to the Hospital. Both the Hospital and SJCG are committed to a smooth transition and the Purchasing and Materials Management teams will continue to work together when needed.