

COVID-19 UPDATE

Keeping You Safe

To: All Staff, Professional Staff, Learners and Volunteers

From: Jennifer Wintermans, VP, Quality and Corporate Affairs, COVID-19 Lead, and Amy Carr, Interim, CHRO Director, Human Resources

Date: August 30, 2022

RE: **Changes to the COVID-19 Entrance Screening and Failed Screen Process**

In order to support staff for more timely responses to failed screens, the RedCap COVID-19 Self Screening tool has been amended.

What hasn't changed:

The screening tool is the official and central tracking system for screening results. All staff **MUST** continue to perform self-screening using the on-line screening tool before entering the Hospital.

If you have bookmarked the screening tool, it will still work.

What has changed:

If you do not pass when completing the screening tool, it will direct you to the next steps, which may include booking your own PCR swab at the COVID-19 Assessment Centre.

As a reminder, please **DO NOT** contact OHS by phone or email following a failed screen as this results in a duplication of work. If you have a failed screen, you will also need to contact your Manager and/or Staffing per usual processes for reporting absences.

Instructions on Screening:

1. Before entering the Hospital, visit https://is.gd/tbrhsc_covid or by downloading the app.



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2. Complete the questions accurately;
3. Your results will provide instructions to either:
 - a. Proceed to work; or
 - b. STOP; if you receive notification of a **failed screen**, follow the prompts of the screening tool and do not enter the Hospital. **OH&S** will contact you upon notification of failed screen and for further instructions, which may include return to work, work self-isolation, self-isolation and/or testing depending on the circumstances of the failed screen and current guidance.

If you do not have on-line access (smartphone, tablet, or computer), you will be required to complete a paper copy of the screening assessment and provide daily to your Manager/Supervisor. Only contact OH&S (call 684-6212) if you fail the paper-based screening tool. Hours of operation are Monday to Friday, between 0800-1600hrs. Contact the Admin Coordinator if after hours and follow your usual absence reporting process by contacting your Manager/Staffing person.

Please know that we are required to audit screenings of all Hospital departments to ensure compliance of entrance screening before attending a shift at Thunder Bay Regional Health Sciences Centre. You will be flagged and reminded to complete screening by your Manager if not compliant.

Thank you for your continued commitment to keeping yourself and our Hospital safe.

If you have any questions about the above information please contact your Manager for further information.

All Hospital COVID-19 updates, memos and resources are available on the iNtranet at <https://comms.tbrhsc.net/covid-19-information/>

For more information about COVID-19, please contact the Thunder Bay District Health Unit at 1-888-294-6630 or www.tbdhu.com/coronavirus. More information is also available at <https://covid-19.ontario.ca/>