

COVID-19 UPDATE

Keeping You Safe



To: All Staff, Professional Staff, Learners and Volunteers

From: Jennifer Wintermans, VP Quality & Corporate Affairs, COVID-19 Lead

Date: May 13, 2022

RE: **Break Room Capacity and IPAC Requirements**

Please note that during Accreditation (the week of May 16-19, 2022) that the Executive Board Room, Auditorium A, ICP Main Meeting Room, ICP Video Conference Room will be used for site meetings and therefore will not be available to be used for the lunch period. See attached for more details on the Accreditation schedule.

As a reminder, please do not add chairs to break room areas. Breaches of IPAC protocols in common spaces can be a source of COVID-19 outbreaks. Please be mindful of IPAC protocols when using break rooms and adhere to the following guidelines for common areas such as lounges, break rooms and meeting rooms:

- Breaks should be staggered to minimize congestion;
- Abide by the posted reduced room capacity limits, ideally **only one person at a time** (specifically inpatient units);
- Use the cafeteria or alternate spaces (see below) if the department break room is at capacity;
- Maintain two meters of physical distance unless separated by a physical barrier;
- Level 3 or higher masks and eye protection must be worn at all times except when seated AND eating or drinking;
- Do not remove, move or add any furniture to a room;
- Cleaning supplies are available in each room. Staff are expected to clean surfaces before and after each use.
- Staff on work-isolation protocols must isolate during break/meal periods.

In an effort to continue to provide additional spaces to staff working within the Hospital and to promote physical distancing, meeting rooms listed below will continue to be available during the lunch period (11:30 am - 1:30 pm, Monday to Friday).

Room	Location	Users
Forensic Mental Health Conference Room	1061	Forensic Mental Health Staff
Maintenance Conference Room	1354	Maintenance Staff
Cardiac Rehab	1444	Rehab Staff
Conference Room	1476	Suite 1400 Staff
Women & Children's Conference Room	1524	Women & Children's Staff

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Thunder Bay Regional
Health Sciences
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Common Room	1550	Patient Care Services Staff
Volunteer Services	2007	Volunteer Services, Seasons Gift Shop, Spiritual Care Services, HELP & Screening Staff
Group Therapy Room	2020	Adult Mental Health Staff
Group Therapy Room	2022	Adult Mental Health Staff
ICP Video Conference Room	2171	Integrated Cancer Program Staff
ICP Main Meeting Room	2178	Integrated Cancer Program Staff & 2 nd Floor Admin Staff
Utilization Management Room 1	2355	ACU & Renal Staff
Utilization Management Room 2	2354	ACU & Renal
Renal Conference Room	2359	Renal Staff
Diagnostic Imaging Conference Room	2691	Diagnostic Imaging Staff
Conference Room	3004A	Cancer Centre Staff
Auditorium A	3021A	Open to everyone
Auditorium B	3021B	Open to everyone
Sim Suite café (outside SimSuite)	3 rd Floor	Open to everyone
Executive Board Room	3043	3rd Floor Admin Staff
Surgical Day Care Meeting Room	3501	SDC or PACU Staff
OR Conference Room	3703	Operating Room & Surgical Day Care Staff
ICU Conference Room	3862	ICU Staff
984 Oliver Rd Meeting Rooms	Various	By departments in which the meeting room(s) exist
984 Oliver Rd. NOSM Classrooms	Various	By other TBRHSC programs at 984 Oliver Rd.
984 Oliver Rd., Medical Building	302B	Assessment Centre Staff

Thank you for supporting these efforts and adhering to COVID-19 protocols.

All Hospital COVID-19 updates and resources are available on the iNtranet at <https://comms.tbrhsc.net/covid-19-information/>.