

COVID-19 UPDATE

Keeping You Safe



To: All Staff, Professional Staff, Learners and Volunteers

From: Jennifer Wintermans, EVP, Communications and Corporate Relations, COVID-19 Lead

Date: January 18, 2022

RE: **Break Room Capacity and IPAC Requirements**

Breaches of IPAC protocols in common spaces have been a suspected source of COVID-19 outbreaks. Please be mindful of IPAC protocols when using break rooms and adhere to the following guidelines for common areas such as lounges, break rooms and meeting rooms:

- Breaks should be staggered to minimize congestion;
- Abide by the posted reduced room capacity limits, ideally **only one person at a time** (specifically inpatient units);
- Use the cafeteria or alternate spaces (see below) if the department break room is at capacity;
- Maintain two meters of physical distance unless separated by a physical barrier;
- Level 3 or higher masks and eye protection must be worn at all times except when seated AND eating or drinking;
- Do not remove, move or add any furniture to a room;
- Cleaning supplies are available in each room. Staff are expected to clean surfaces before and after each use.
- Staff on work-isolation protocols must isolate during break/meal periods.

In an effort to continue to provide additional spaces to staff working within the Hospital and to promote physical distancing, meeting rooms listed below will continue to be available during the lunch period (11:30 am - 1:30 pm, Monday to Friday).

| Room | Location | Users |
|--|----------|--|
| Forensic Mental Health Conference Room | 1061 | Forensic Mental Health Staff |
| Maintenance Conference Room | 1354 | Maintenance Staff |
| Cardiac Rehab | 1444 | Rehab Staff |
| Conference Room | 1476 | Suite 1400 Staff |
| Women & Children's Conference Room | 1524 | Women & Children's Staff |
| Common Room | 1550 | Patient Care Services Staff |
| Volunteer Services | 2007 | Volunteer Services, Seasons Gift Shop, Spiritual Care Services, HELP & Screening Staff |

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Thunder Bay Regional
Health Sciences
Centre

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|------------------------------------|-----------------------|---|
| Group Therapy Room | 2020 | Adult Metal Health Staff |
| Group Therapy Room | 2022 | Adult Mental Health Staff |
| ICP Video Conference Room | 2171 | Integrated Cancer Program Staff |
| ICP Main Meeting Room | 2178 | Integrated Cancer Program Staff & 2 nd Floor Admin Staff |
| Utilization Management Room 1 | 2355 | ACU & Renal Staff |
| Utilization Management Room 2 | 2354 | ACU & Renal |
| Renal Conference Room | 2359 | Renal Staff |
| Diagnostic Imaging Conference Room | 2691 | Diagnostic Imaging Staff |
| Conference Room | 3004A | Cancer Centre Staff |
| Auditorium A | 3021A | Open to everyone |
| Auditorium B | 3021B | Open to everyone |
| Sim Suite café (outside SimSuite) | 3 rd Floor | Open to everyone |
| Executive Board Room | 3043 | 3rd Floor Admin Staff |
| Surgical Day Care Meeting Room | 3501 | SDC or PACU Staff |
| OR Conference Room | 3703 | Operating Room & Surgical Day Care Staff |
| ICU Conference Room | 3862 | ICU Staff |
| 984 Oliver Rd Meeting Rooms | Various | By departments in which the meeting room(s) exist |
| 984 Oliver Rd. NOSM Classrooms | Various | By other TBRHSC programs at 984 Oliver Rd. |
| 984 Oliver Rd., Medical Building | 302B | Assessment Centre Staff |

Thank you for supporting these efforts and adhering to COVID-19 protocols.

All Hospital COVID-19 updates and resources are available on the iNtranet at <https://comms.tbrhsc.net/covid-19-information/>.