

COVID-19 UPDATE

Keeping You Safe



To: All Staff, Professional Staff, Learners and Volunteers

From: Jennifer Wintermans, EVP, Communications & Corporate Relations, COVID-19 Lead and Amy Carr, Interim, CHRO Director, Human Resources

Date: December 31, 2021

RE: **Reminder on COVID-19 Entrance Screening and Failed Screen Process**

Thunder Bay Regional Health Sciences Centre (TBRHSC) continues to respond to COVID-19 protocols and as cases continue to increase, we want to ensure all measures continue to be upheld to reduce the spread of infection for the protection of all patients, staff, professional staff and the community.

The screening tool is the official and central tracking system for screening results. All staff **MUST** perform self-screening using the on-line screening tool before entering the Hospital. If upon completing the online screening tool you are notified of a failed screen, Occupational Health and Safety (OHS), will contact you by end of day (1600hrs) and provide instructions regarding how to proceed, which may include return to work, work self-isolation, self-isolation and/or testing depending on the circumstances of the failed screen and current guidance.

Please **DO NOT** contact OHS by phone or email following a failed screen as this results in a duplication of work. If a failed screen, you will also need to contact your Manager and/or Staffing per usual processes for reporting absences. Due to the high volume of calls and failed screens you can expect to be contacted by OHS by end of day (1600hrs) following a failed screen.

Instructions on Screening:

1. Before entering the Hospital, visit https://is.gd/tbrhsc_covid; or by downloading the app.



2. Complete the questions accurately;
3. Your results will provide instructions to either:

Thunder Bay Regional Health Sciences Centre is a leader in Patient and Family Centred Care and a research and teaching hospital proudly affiliated with **Lakehead University, the Northern Ontario School of Medicine and Confederation College.**

Le Centre régional des sciences de la santé de Thunder Bay, un hôpital d'enseignement et de recherche, est reconnu comme un leader dans la prestation de soins et de services aux patients et aux familles et est fier de son affiliation à l'université Lakehead, à l'École de médecine du Nord de l'Ontario et au collège Confédération.

healthy
together

En santé
ensemble

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Thunder Bay Regional
Health Sciences
Centre

- a. Proceed to work; or
- b. STOP; if you receive notification of a **failed screen**, do not enter the Hospital. **OH&S** will contact you upon notification of failed screen and for further instructions, which may include return to work, work self-isolation, self-isolation and/or testing depending on the circumstances of the failed screen and current guidance. If your screening is done after hours or on weekends, please contact the Admin Coordinator with any failed screens (call switchboard). Also follow your usual absence reporting process by contacting your Manager/Staffing person.

If you do not have on-line access (smartphone, tablet, or computer), you will be required to complete a paper copy of the screening assessment and provide daily to your manager/supervisor. Contact OH&S (call 684-6212) if you fail the paper-based screening tool. Hours of operation are Monday to Friday between 0730-1800. Contact the Admin Coordinator if after hours and follow your usual absence reporting process by contacting your Manager/Staffing person.

Please know that we are required to audit screenings of all hospital departments to ensure compliance of entrance screening before attending a shift at TBRHSC. You will be flagged and reminded to complete screening by your Manager if not compliant.

Thank you for your continued commitment to keeping yourself and our Hospital safe.

All Hospital COVID-19 updates are available on the iNtranet at <https://comms.tbrhsc.net/covid-19-information/>.

For more information about COVID-19, please contact the Thunder Bay District Health Unit at 1-888-294-6630 or www.tbdhu.com/coronavirus. More information is also available at <https://files.ontario.ca/moh-coronavirus-info-sheet-english-2020-02-18.pdf>.