

MEMO

To: All Staff & Professional Staff
From: Anne-Marie Heron, Code Grey Executive Sponsor
Date: June 8, 2021
RE: Code Grey- Infrastructure Failure: Policy Update

For circulation to all staff & professional staff.

The Hospital's Code Grey – Infrastructure Failure (EMER-10-B) has been revised.

Actions required:

Managers:

1. Read this memo to familiarize yourself with important process changes.
2. Review the Code Grey—Infrastructure Failure policy (EMER-10-B), and contact your Director or Emergency Preparedness with any questions.
3. Circulate this memo to your staff.
4. Print the updated policy and add it to the area's emergency binder, remove/recycle previous versions of the policy, and distribute updated policy to staff for review.

Staff/Professional Staff:

1. Read this memo to familiarize yourself with important process changes.
2. Review the Code Grey—Infrastructure Failure policy (EMER-10-B), and contact your manager with any questions.

Policy changes:

1. The policy has been revised to reflect Infection Prevention and Control guidelines. The following steps will be taken where the incident involves interacting with a patient who requires additional precautions or there is a risk of coming into contact with bodily fluids:
 - Risk assessment for transmission of a contagious disease;
 - How to select and don/doff appropriate PPE;
 - Proper hand hygiene measures.
2. The Response Team for the Phone System has changed from Communications to Informatics.

Process Reminders:

1. Code Grey includes Code Grey—Infrastructure Failure (EMER-10-B) as well as Code Grey—Air Exclusion (Button Down) (EMER-10), both of which have separate and unique response procedures. This memo pertains to Code Grey—Infrastructure Failure only. It is important to distinguish between the two Code Grey policies/procedures:
 - **Code Grey—Infrastructure Failure** refers to a hospital infrastructure disruption or failure.
 - **Code Grey—Air Exclusion (Button Down)** is applied when external air must be

MEMO

excluded from the hospital because of an external irritating toxic airborne substance.

2. There are no separate, department/unit specific sub-plans associated with Code Grey. Instead, sub-plans are designed to specifically address each category of infrastructure disruption or failure (e.g. loss of water supply/contamination). Some of these plans are currently in place, while others are under development.
3. Upon discovery of an infrastructure loss or failure, staff are to remove themselves from danger (if applicable), secure the area (if applicable) and notify their Supervisor. The Supervisor/Designate is responsible for notifying Switchboard. Switchboard will announce a Code Grey Infrastructure *Alert*. The Response Team will then determine if it is a *Confirmed* Code Grey and what Stage.

Thanks,

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