

COVID-19 UPDATE

Keeping You Safe



To: All Hospital and Health Research Institute staff

From: Dr. Stewart Kennedy, COVID-19 Incident Manager

Date: Friday, August 14, 2020

RE: **Staff Travel Update**

The health and safety of all staff, professional staff, patients, Care Partners and the community is our utmost priority. **Effective Monday, August 17, those that travel outside of Northwestern Ontario will no longer require a COVID-19 swab upon return to work, with the exception of those that have worked or attended a hospital that was in outbreak or are experiencing symptoms.**

The remainder of the travel process will continue as follows:

- Complete the revised Travel form (attached and available on the Intranet: <https://comms.tbrhsc.net/covid-19-information/>).
- Review the completed travel form with your manager.
- Submit the completed form electronically to ohs@tbh.net with the subject line 'TRAVEL' prior to the date of travel.

Upon returning to work, all staff and professional staff will continue to self-monitor for symptoms, wear appropriate PPE, conduct diligent hand hygiene practices, and follow work self-isolation practices. **Do not report to work if you are feeling unwell.**

If you develop symptoms during the 14 days you are self-monitoring at work, you must stop work as soon as it is safe to do so and go home immediately. The process for notifying OH&S and your manager remains the same as previously communicated.

If you develop symptoms outside of work hours, you must remain off work until symptoms are fully resolved and a negative laboratory test has been confirmed. You must call OH&S to report your symptoms. In the result of a positive result, OH&S will collaborate with the District Health Unit to determine when you can return to work.

Parameters surrounding international travel remains unchanged. Staff who choose to do so will be required to self-isolate for 14 days and will NOT be compensated.

A reminder that our Hospital has a responsibility to provide tertiary health care services in the Northwest region. As such, it is strongly encouraged that all staff and professional staff stay in the region and avoid travel unless absolutely necessary. When travelling, you must use personal protective measures including physical distancing, wearing a mask and performing frequent hand washing.

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Those who have already been booked for testing upon return from travel outside of Northwestern Ontario and wish to cancel, please email osh@tbh.net with the subject line 'TRAVEL' and indicate your appointment date and time for cancellation.

For questions or concerns, please contact your manager or Occupational Health and Safety.

All Hospital COVID-19 updates are available on the iNtranet at <https://comms.tbrhsc.net/covid-19-information/>.