

COVID-19 UPDATE

Keeping You Safe



To: All Employees

From: Jean Bartkowiak, President & CEO

Date: June 24, 2020

RE: Phased Approach to Resuming On-Site Work

As we are gradually resuming Hospital services, we are pleased to welcome back our staff who have been working remotely. We will implement this return to work in the same safe and incremental manner as our service resumption based on the following schedule:

June 29 – All Leaders will return to site for all scheduled shifts.

July 6 – All other employees with a private office or designated workspace that allows for two meters physical distancing will return to site for all scheduled shifts.

Ongoing - All other staff working in areas that require modification or scheduling alternatives to ensure safe physical distancing or whose workspace has been temporarily repurposed. We will notify affected departments and individual staff who must continue to work remotely in the interim.

This timing supports our recovery of services, ensuring that leaders and staff are on site to provide support. It also helps to ensure an adequate level of on-site coverage for vacation schedules.

As per the remote work agreements, all staff are required to remain available to return to work with 24 hours notice. Any individuals who require support to ensure a safe and timely return to the workplace should speak with their Leader who may consult with Human Resources and/or Occupational Health and Safety.

I appreciate the flexibility of all staff during this pandemic period. By adhering to the infection prevention and control protocols such as self-screening, frequent hand hygiene, appropriate use of Personal Protective Equipment and physical distancing, we are insuring the health and safety of our patients, their families, the community and our staff.

All Hospital COVID-19 updates are available on the iNtranet at <https://comms.tbrhsc.net/covid-19-information/>.