

# COVID-19 UPDATE

## Keeping You Safe



To: All Hospital and Health Research Institute staff and professional staff

From: Dr. Stewart Kennedy, COVID-19 Incident Manager

Date: June 19, 2020

**RE: Importance of Self-Screening**

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All staff and professional staff have a responsibility to ensure that they follow all available safety measures to protect their colleagues, patients and the community before entering our Hospital.

One of those safety measures is self-screening, which is an extremely important tool to help stop the spread of COVID-19. All staff and professional staff **MUST** complete the online self-screening tool, or fill out and submit the printable form prior to entering our Hospital.

In order for our self-screening tool to be truly effective, staff and professional staff **MUST** be completely truthful when completing their screening. Inaccurate responses to self-screening questions endanger the health and safety of others, especially the most vulnerable patients in our Hospital.

Self-screening compliance is being closely monitored. Your cooperation and honesty is expected, as failure to comply may result in corrective action.

Prior to coming to work at the Hospital, all staff and professional staff **MUST** self-monitor for symptoms of COVID-19 at home, including new or worsening; fever, cough, difficulty breathing, muscle aches, fatigue, headache, sore throat, hoarse voice, difficulty swallowing, runny nose, sneezing, nasal congestion, change in sense of smell/taste, chills and gastrointestinal symptoms. If you are experiencing any symptoms, contact your manager and Occupational Health and Safety and await further instruction. All staff and professional staff **MUST** practice proper hand hygiene, wear a mask and ensure physical distancing when entering the Hospital.

We maintain our thanks and appreciation for your continued willingness to do what is necessary for the health and safety of our patients, their families, and the community during the COVID-19 pandemic.