

To: All Hospital Staff

From: Stewart Kennedy, COVID-19 Incident Manager

Date: Thursday, April 23, 2020

RE: Offsite Accommodation for Hospital Staff

The health and safety of patients, staff and professional staff is our utmost priority. To enhance protection against the spread of infection, arrangements have been made for offsite accommodations for staff in certain circumstances.

Staff may be approved for **paid** accommodations outside of their family home. This applies to staff who work in “hot zones” and:

- have been diagnosed with COVID-19, or;
- are highly presumptive for COVID-19, or;
- have been exposed to COVID-19 without PPE at work;
- also meet one or more of following conditions:
 - The employee lives with one or more persons and are unable to self isolate in the family home;
 - The employee lives with someone who is immunocompromised, elderly or has high risk factors;
 - It is believed a diagnosis of COVID-19 or high presumptive COVID-19 are a result of work-related exposure.

Those who meet the above criteria and who would like to be considered for offsite accommodation must contact Occupational Health & Safety.

Approved staff may choose their accommodation location. The Valhalla Inn has a rate of \$30/night. Regardless of the location chosen, staff are required to pay for the accommodation and will be reimbursed a maximum of \$30.00/night and must submit itemized receipts for reimbursement. The Hospital is investigating alternate apartment style accommodations. Information will be shared as soon as it becomes available.

Questions regarding qualification for paid accommodations should be directed to Rose Lazinski in Occupational Health & Safety at ext. 6240.

Questions regarding reimbursement should be directed to Michael Iorianni in Finance at ext. 6212.

All Hospital COVID-19 updates are available on the iNtranet at <https://comms.tbrhsc.net/covid-19-information/>.