

# COVID-19 UPDATE

## Keeping You Safe



To: All Hospital and Health Research Institute staff, professional staff and volunteers

From: Jean Bartkowiak, President & CEO, and Dr. Stewart Kennedy, EVP, Regional Programs, Clinical Supports & Medical Affairs

Date: March 17, 2020

RE: Incident Management System Process

---

The COVID-19 pandemic evolves rapidly, which puts extra pressures on health care staff.

The professionalism and dedication of staff, professional staff, and volunteers at our Hospital has been truly highlighted as we implement our pandemic plan. Thank you to the many people who have already gone and continue to go above and beyond the call of duty in terms of responding, planning, covering shifts, and staying informed.

Your commitment to the health and safety of the patients and their family members, the community, and each other has been strongly evident. I am exceedingly grateful and proud.

I understand that frequent updates of the continuously evolving situation can be confusing and frustrating. Please know that evidence-based decisions and responses are being applied to continuously changing circumstances.

The Incident Management System (IMS) ensures effective, comprehensive and consistent implementation of our Hospital's pandemic plan.

The IMS Team encourages feedback and suggestions regarding this process and the Hospital's COVID-19 response. All questions and feedback should be brought to the attention of your manager, who will bring them forward to their director. Directors will then share with the appropriate IMS Team member. This process is to be followed for all COVID-19 related decisions and communications, both internal and external.

Respecting the IMS structure is intended to reduce duplication and enhances consistency. Please refer to the attached IMS structure for details.

On behalf of the entire COVID-19 Incident Management Team, thank you for your cooperation. And, once again, thank you for your commitment to safe, quality health care.

All Hospital COVID-19 updates are available on the iNtranet at <https://comms.tbrhsc.net/covid-19-information/>.

# COVID-19 UPDATE

## Keeping You Safe



Thunder Bay Regional  
Health Sciences  
Centre

For more information about COVID-19, please contact the Thunder Bay District Health Unit at 1-888-294-6630 or [www.tbdhu.com/coronavirus](http://www.tbdhu.com/coronavirus). More information is also available at <https://files.ontario.ca/moh-coronavirus-info-sheet-english-2020-02-18.pdf>.

Thunder Bay Regional Health Sciences Centre is a leader in Patient and Family Centred Care and a research and teaching hospital proudly affiliated with **Lakehead University, the Northern Ontario School of Medicine and Confederation College**.

Le Centre régional des sciences de la santé de Thunder Bay, un hôpital d'enseignement et de recherche, est reconnu comme un leader dans la prestation de soins et de services aux patients et aux familles et est fier de son affiliation à **l'université Lakehead, à l'École de médecine du Nord de l'Ontario et au collège Confédération**.

healthy  
together

En santé  
ensemble